

OVERVIEW OF BUDGET

DEPARTMENT: VETERANS AFFAIRS
DIRECTOR: BILL J. MOSELEY
BUDGET UNIT: AAA VAF

I. GENERAL PROGRAM STATEMENT

According to the Secretary of the U.S. Department of Veterans Affairs, approximately one out of three people in the United States are potential V.A. beneficiaries. In San Bernardino County, this means approximately 575,000 veterans, their dependents and survivors will become recipients of veteran's benefits. Veteran's Affairs provides information and assistance to residents in filing claims for benefits and services to which they may be entitled from federal or state governments. These benefits include medical care, insurance, home loans, pension benefits, disability compensation, education, and vocational rehabilitation.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Estimated 2002-03	Department Request 2003-04
Total Appropriation	1,013,465	1,108,218	1,103,137	1,130,068
Total Revenue	274,310	264,000	257,018	257,018
Local Cost	739,155	844,218	846,119	873,050
Budgeted Staffing		19.0		17.0
<u>Workload Indicators</u>				
Subvention Claims Filed	5,834	6,000	5,339	5,500
New Annual Monetary Amounts	9,750,000	7,750,000	9,109,368	8,000,000
Average Annual Award	1,671	1,100	1,618	1,400

The variance between 2002-03 Budget and Estimated was due to a savings in salaries & benefits. One employee has been out on short term disability, two positions budgeted at higher levels were replaced with two new employees at lower pay ranges, and another position budgeted at full-time, worked only part-time.

The anticipated \$6,982 decrease in 2002-03 estimated revenue is due to an increase in administrative costs charged by the California Counties Veteran Services Officers Fund, which reduced every California County's portion of revenue received.

The increase in the New Annual Monetary Amounts in 2002-03 is due to a change in staffing in 2002-03. the state subvention and Medi-Cal monies veterans receive are generated by the activities performed by the Veterans Services Representatives. In 2001-02 the department generated \$9,750,000 in New Annual Monetary Amounts. However, at the end of 2001-02, the department was experiencing personnel problems with two of its Veterans Services Representatives. As a result, projects for New Annual Monetary Amounts were lower for the 2002-03 budget.

Prior to the beginning of the 2002-03 fiscal year, both employees terminated and the department hired two new, top-performing employees. These new employees significantly increased the estimated 2002-03 New Annual Monetary Amounts. However, only \$8,000,000 in Annual Monetary Amounts is estimated for 2003-04 due to the elimination of a Clerk II position.

III. HIGHLIGHTS OF RECOMMENDED PROGRAM FUNDED ADJUSTMENTS

STAFFING CHANGES

Budgeted staffing decreased by 2.0 positions.

Due to reductions made to the department's local cost as part of the 4% and 30% reduction plans, increases in Memorandum Of Understanding (MOU), retirement and workers compensation costs, and new and/or increased costs in Human Services Systems (HSS) administrative and Information Technology Services Department (ITSD), it will be necessary to eliminate 1.0 budgeted Clerk II.

VETERANS AFFAIRS

Additionally, 1.0 Veteran Services Representative has been out on leave since December 2002, and is not expected to return to work. Therefore, in 2003-04 the department did not budget for this position and will not fill it if it becomes vacant.

PROGRAM CHANGES

As previously mentioned, reductions made to the department's local cost as part of the 4% and 30% reduction plans, increases in MOU, retirement and workers compensation costs, and new and/or increased costs in HSS administrative and IT support have made it necessary to reduce the department's costs in other areas. Therefore, the Ontario office will be relocated to a County-owned facility.

OTHER CHANGES

None.

IV. VACANT POSITION IMPACT

None.

V. OTHER POLICY ITEMS

None.

VI. FEE CHANGES

None.

GROUP: Human Services System
DEPARTMENT: Veterans Affairs
FUND: General AAA VAF

FUNCTION: Public Assistance
ACTIVITY: Veterans Services

ANALYSIS OF 2003-04 BUDGET

	A	B	C	D	B+C+D E Board Approved Base Budget
	2002-03 Year-End Estimates	2002-03 Final Budget	Base Year Adjustments	Mid-Year Adjustments	
<u>Appropriation</u>					
Salaries and Benefits	890,062	934,395	37,241	-	971,636
Services and Supplies	151,397	108,116	(5,499)	-	102,617
Central Computer	12,000	13,023	(2,490)	-	10,533
Other Charges	1,100	1,800	-	-	1,800
Equipment	4,400	5,000	-	-	5,000
Transfers	44,178	45,884	(420)	-	45,464
Total Appropriation	1,103,137	1,108,218	28,832	-	1,137,050
<u>Revenue</u>					
State, Fed or Gov't Aid	<u>257,018</u>	<u>264,000</u>	<u>-</u>	<u>-</u>	<u>264,000</u>
Total Revenue	257,018	264,000	-	-	264,000
Local Cost	846,119	844,218	28,832	-	873,050
Budgeted Staffing		19.0	(1.0)	-	18.0

GROUP: Human Services System
DEPARTMENT: Veterans Affairs
FUND: General AAA VAF

FUNCTION: Public Assistance
ACTIVITY: Veterans Services

ANALYSIS OF 2003-04 BUDGET

	E	F	E+F G	H	G+H I	J	I+J K
	Board Approved Base Budget	Recommended Program Funded Adjustments	2003-04 Department Request	Vacant Position Impact	2003-04 Proposed Budget (Adjusted)	Recommended Vacant Restoration	2003-04 Recommended Budget
<u>Appropriation</u>							
Salaries and Benefits	971,636	(32,808)	938,828	-	938,828	-	938,828
Services and Supplies	102,617	10,159	112,776	-	112,776	-	112,776
Central Computer	10,533	-	10,533	-	10,533	-	10,533
Other Charges	1,800	(1,000)	800	-	800	-	800
Equipment	5,000	1,000	6,000	-	6,000	-	6,000
Transfers	45,464	15,667	61,131	-	61,131	-	61,131
Total Appropriation	1,137,050	(6,982)	1,130,068	-	1,130,068	-	1,130,068
<u>Revenue</u>							
State, Fed or Gov't Aid	264,000	(6,982)	257,018	-	257,018	-	257,018
Total Revenue	264,000	(6,982)	257,018	-	257,018	-	257,018
Local Cost		-	873,050	-	873,050	-	873,050
Budgeted Staffing	18.0	(1.0)	17.0		17.0		17.0

VETERANS AFFAIRS

Base Year Adjustments

Salaries and Benefits	(33,769)	4% Spend Down Plan - delete 1.0 Clerk II.
	23,739	MOU.
	46,187	Retirement.
	1,084	Risk Management Worker's Comp.
	<u>37,241</u>	
Services and Supplies	(6,997)	30% Cost Reduction Plan.
	1,498	Risk Management Liabilities.
	<u>(5,499)</u>	
Central Computer	<u>(2,490)</u>	
Transfers	<u>(420)</u>	Increment change in EHAP.
Total Appropriation	<u>28,832</u>	
Total Revenue	<u>-</u>	
Local Cost	<u>28,832</u>	

Recommended Program Funded Adjustments

Salaries and Benefits	<u>(32,808)</u>	Defund 1.0 Veteran Services Representative.
Services and Supplies	<u>10,159</u>	Miscellaneous increases to services and supplies.
Transfers	15,667	Increased HSS Admin. Support charges, HR charges, and the additional ITSD service charge.
		Eliminated Ontario lease (\$15,649).
Total Appropriation	<u>(6,982)</u>	
Total Revenue	<u>(6,982)</u>	Anticipated decrease in revenue due to increased state administrative costs charged.
Local Cost	<u>-</u>	